

## RESOLUTION 2010-5

### **City of Tishomingo Affirmative Fair Housing Marketing Plan (City of Tishomingo combines their Fair Housing and Affirmative Marketing into one Plan) Board of Directors' Resolution**



The City of Tishomingo is an equal opportunity housing provider providing housing opportunities without regard to race, color, religion, sex, handicap, familial status, or national origin to any prospective client, customer or resident of any community,

The City of Tishomingo will:

- Stay informed regarding fair housing laws and practices in order to improve the agency's clients' and customers' housing opportunities.
- Inform clients and customers about their rights and responsibilities under the fair housing laws by providing information through a variety of electronic and printed media.
- Take a positive approach to fair housing practices and strive to follow the letter of the law as well as its spirit.

The City of Tishomingo shall display, in prominent places, fair housing and equal opportunity logos and posters. These places include but are not limited to the agency's main offices and rental properties.

The City of Tishomingo's advertising regarding the sale and rental of housing will indicate to the general public that the agency's housing is open to all persons without regard to race, color, religion, sex, familial status, handicap or national origin. Such advertising shall:

- Include an official Equal Housing Opportunity slogan or logotype of at least 1/2" by 1/2" in size
- Be displayed in a prominent place on signs and all other forms of advertising where its inclusion does not significantly increase the cost of advertising

The City of Tishomingo shall participate in community fair housing equal opportunity activities and partnerships to identify and remove barriers to equal opportunity in housing in the community.

On a project by project basis, the City of Tishomingo shall consider the type of project; the area in which the project is to be located; the groups least likely to apply for or be aware of the project; the most effective methods for marketing to group(s) that are least likely to apply for or be aware of housing in the project area and respective project; and assess whether the agency's marketing efforts have attracted a significant cross-section of the eligible population, especially significant numbers from those eligible among those population groups least likely to apply for or be aware of housing in the project area and project.

The City of Tishomingo shall review its performance under this plan by reviewing actions taken or not taken to carry out the provisions of this plan and related provisions of fair housing laws, executive orders and regulations. The purpose of the evaluation is to assess:

- ✓ Whether the agency carried out the elements of this Affirmative Fair Housing Marketing Plan
- ✓ Whether the agency's good faith efforts have attracted a diversified cross-section of the eligible population, especially those persons and populations least likely to apply for the housing without special outreach activities

Seek the input of a broad spectrum of organizations throughout the community that have a substantial interest in fair housing.

The following Affirmative Fair Marketing Plan is hereby adopted by Tishomingo City Council on May 3, 2010.

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Lewis Parkhill, Mayor

ATTEST:

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Sherry Upton, City Clerk

RESOLUTION 2010-06

City of Tishomingo Section 3 Economic Opportunity  
City Council Resolution

Section 3 is a provision of the Housing and Urban Development (HUD) Act of 1968 that helps foster local economic development, neighborhood economic improvement, and individual self-sufficiency.

Section 3 is a starting point to obtain job training, employment and contracting opportunities. From this integral foundation coupled with other resources comes the opportunity for economic advancement and self-sufficiency.

- Federal, state and local programs
- Advocacy groups
- Community and faith-based organizations

The City of Tishomingo being a recipient of Housing and Urban Development (HUD) financial assistance will award economic opportunities to contractors and subcontractors to the greatest extent feasible, economic opportunities consistent with existing Federal, State, and local laws and regulations.

The City of Tishomingo recognizes that Section 3 residents are public housing residents and persons who live in the area where a HUD-assisted project is located and who have a household income that falls below the following:

Johnston County, Oklahoma										
FY 2009 Income Limit Area	Median Income	FY 2009 Income Limit Category	1 Person	2 Person	3 Person	4 Person	5 Person	6 Person 7 Person 8 Person		
Johnston County	\$39,500	<b><u>Very Low (50%) Income Limits</u></b>	\$16,250	\$18,550	\$20,900	<b>\$23,200</b>	\$25,050	\$26,900	\$28,750	\$30,600
		<b><u>Extremel y Low (30%) Income Limits</u></b>	\$9,750	\$11,100	\$12,500	<b>\$13,900</b>	\$15,000	\$16,100	\$17,250	\$18,350
		<b><u>Low (80%) Income Limits</u></b>	\$25,950	\$29,700	\$33,400	<b>\$37,100</b>	\$40,050	\$43,050	\$46,000	\$48,950

When economically and technically feasible, work to be performed will be divided into smaller portions to enhance participation by Section 3 Contractors or Subcontractors. Additionally, the formation of joint ventures, partnerships or other similar arrangements will be encouraged among contractors to enhance Section 3 Economic Opportunity participation.

Once the City of Tishomingo has identified qualified Section 3 qualifying contractors or subcontractors, all pertinent details and descriptions of goods and/or services sought by the agency will be provided and fully explained in detail. Each interested firm will be provided details and information regarding the plans, specifications and requirements of the contract in an effort to facilitate their participation.

Good faith negotiations will be conducted with all qualified Section 3 qualifying contractors or subcontractors and no firm or person will be rejected as unqualified without evidence of sound reasoning based on a thorough and documented examination of their capabilities and experience.

Invitations to bid and/or requests for proposals will be provided to interested Section 3 qualifying contractors or subcontractors followed by a meeting with the City of Tishomingo staff to discuss the agency's procurement need(s). Input from interested enterprises will be solicited and encouraged in an effort to ensure complete open communications and common understanding.

Upon delivery of goods or services by Section 3 qualifying contractors or subcontractors, the City of Tishomingo will monitor deliverables to ensure all contractual responsibilities are being met and that selected enterprises receive all compensation as provided by the scope of the contract. The agency will also ensure that progress payments to Section 3 qualifying contractors or subcontractors are made on a timely basis and with such frequency that undue financial hardship is avoided and other credit requirements are waived or appropriate alternatives developed to encourage Section 3 participation.

In the analysis of bids submitted to the agency by Section 3 qualifying contractors or subcontractors, the City of Tishomingo will make timely responses to any solicitations provided.

The City of Tishomingo is committed to the development and expansion of Section 3 Economic Opportunities sector through the processes of subcontracting and procurement of goods and services from qualified enterprises.

The following Section 3 Economic Opportunities plan is hereby adopted by the Tishomingo City Council on May 3, 2010.

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LEWIS PARKHILL

ATTEST:

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Sherry Upton, City Clerk

RESOLUTION 2010-07

City of Tishomingo Utilization Plan  
City Council Resolution

It is the goal and intent of the City of Tishomingo to use, to the maximum extent practical, minority/woman business enterprises on all State and Federal contracts.

The City of Tishomingo recognizes the importance of minority business participation and believes that in an effort to foster a spirit of good will and cooperation a qualified minority/woman business enterprise will be used on current and future projects to the greatest degree possible.

As part of the City of Tishomingo's proposal submittal process, several qualified minority/woman business enterprises will be contacted and encouraged to submit proposals and/or bids for goods and services thereby affording the opportunity to expand and develop the economic base of each qualified enterprise. Listings of M/WBEs will be obtained from OHFA and the Minority and Women-Owned Business Directory and used in the solicitation of written bids and proposals.

When economically and technically feasible, work to be performed will be divided into smaller portions to enhance participation by M/WBEs. Additionally, the formation of joint ventures, partnerships or other similar arrangements will be encouraged among contractors to enhance M/WBE participation.

Once the City of Tishomingo has identified qualified minority/woman business enterprises, all pertinent details and descriptions of goods and/or services sought by the agency will be provided and fully explained in detail. Each interested firm will be provided details and information regarding the plans, specifications and requirements of the contract in an effort to facilitate their participation.

Good faith negotiations will be conducted with all qualified minority/woman business enterprises and no firm or person will be rejected as unqualified without evidence of sound reasoning based on a thorough and documented examination of their capabilities and experience.

Invitations to bid and/or requests for proposals will be provided to interested minority/woman business enterprises followed by a meeting with the City of Tishomingo staff to discuss the agency's procurement need(s). Input from interested enterprises will be solicited and encouraged in an effort to ensure complete open communications and common understanding.

Upon delivery of goods or services by selected minority/woman business enterprises, the City of Tishomingo City Manager will monitor deliverables to ensure all contractual responsibilities are being met and that selected enterprises receive all compensation as provided by the scope of the contract. The agency will also ensure that progress payments to M/WBEs are made on a timely basis and with such frequency that undue financial hardship is avoided and other credit requirements are waived or appropriate alternatives developed to encourage M/WBE participation.

In the analysis of bids submitted to the agency by M/WBEs, the City of Tishomingo will make timely responses to any solicitations provided.

The City of Tishomingo is committed to the development and expansion of the minority/woman owned business sector through the processes of subcontracting and procurement of goods and services from qualified enterprises.

The following Utilization plan is hereby adopted by the City of Tishomingo City Council on May 3, 2010.

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LEWIS PARKHILL, MAYOR

ATTTEST:

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Sherry Upton, City Clerk